CCBP Travel Award Evaluation Criteria

Applicant Status should be scored 1-5   Applicant Score: _____

CCBP would like to prioritize funding provided for the travel awards in the following order, with undergraduate students receiving highest priority.

  1 = UA Staff

  2 = UA Faculty

  3 = External community partner

  4 = Graduate student

  5 = Undergraduate student

Community Engagement Scholarship should be scored 0-13

A description of "Community Engagement Scholarship" (CES) and the purpose of the funding are provided below. This description was also used for the CCBP seed funding announcement. Please review the participant's responses to (a) "Brief description of the community-engaged project or training" and (b) "Lengthier description of the presentation or training," and consider how well the project or training relates to CES.

Community Engagement Scholarship & Purpose of Funding: The purpose of this funding is to provide travel support for the dissemination of community engagement scholarship. Funding may also be used for relevant training opportunities. Engaged scholarship combines the familiar traditions of teaching, research, and service in equitable partnerships with communities external to the campus. These partnerships have a goal of creating sustained, positive change in both the community and the academy. Engaged scholarship is reciprocal and is conducted in an atmosphere of mutual respect for, and understanding of, both partners' strengths, weaknesses and needs. The ideal engaged scholarship initiative involves faculty and students in partnership with a community entity or entities.

 A. Conference Travel (0-13)   Applicant Score: _____

  0   = "No connection" to community engagement scholarship demonstrated

  1-4 = "Low Level" of community engagement scholarship:
    o   no community partner <u>or</u> community partner identified but role not specified or clear
    o   project might benefit community

  5-9 = "Moderate Level" of community engagement scholarship:
    o   community partner involved, but limited involvement (e.g., community partner used only as site for recruitment)
    o   project very likely to benefit community

  10-13 = "High Level" of community engagement scholarship
    o   active collaboration with a participating community partner; evidence of "true partnership"
    o   project would benefit both university and community
    o   project would have a positive impact on a societal need or issue

Training: Various types of training may be considered (e.g., workshops, a class not offered at UA or locally, pre-conference session, individualized training from an expert). The training should enhance one's ability to conduct or be involved in CES. Travel for training can be provided to students, faculty, staff and community members Numerous topics may be considered, including but not limited to: planning, implementing, and assessing service-learning projects; community engagement pedagogy; community engagement leadership; community-based participatory research (CBPR); cultural competency; grant-writing ; developing community partnerships; community health worker certification; evaluation; community-outreach.

  B. Travel for Training (0-13)

    0 = "No connection" to community engagement scholarship demonstrated

    1-4 = "Low Potential" to enhance community engagement scholarship

    5-9 = "Moderate Potential" to enhance community engagement scholarship

    10-13 = "High Potential" to enhance community engagement scholarship

Presentation or Training Type should be scored 0-5   Applicant Score: _____

Presentation Type should be scored 0-5

1 = "Other" (e.g., demonstration, exhibit)

2 = "Poster"

3 = "Roundtable"

4 = "Oral" (paper presentation)

5 = "Keynote speaker"

Training Type should be scored 0-5

1 = Training can be obtained locally

2 = Training will be obtained from individual expert

3 = Certification or equivalent resulting from training

4 = Training from established/credible organization (e.g., NIH, CDC, CBPR from University of Michigan, pre-conference training session provided at conference; cultural competency training from agency with long-term track record)

5 = Certification or equivalent and from established organization

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Proposed Budget should be scored 0-1   Applicant Score: _____

0 = No proposed budget attached or budget does not appear reasonable

1 = Reasonable proposed budget

NOTE: CCBP and the Office of Financial Affairs will determine if items in proposed budget are eligible for reimbursement. The committee will simply consider the budget in the overall evaluation of the application. Travel guidelines can be found at http://accountspayable.ua.edu/pages/travel-policies.html

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Matching Funds should be scored 0-1   Applicant Score: _____

0 = "No matching funds"

1 = "Matching funds" will be provided from college or department

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Comments

Revised 06/02/2015